



Atlantic Public Purchasing Association

Chapter of N.I.G.P
NATIONAL INSTITUTE OF GOVERNMENTAL
PURCHASING

2017-2019 EXECUTIVE COMMITTEE

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What can APPA do for you?

The Atlantic Public Purchasing Association (APPA) is the Atlantic Canadian chapter of NIGP (<http://www.appa-aapa.ca/>) and offers those in the public sector the opportunity to achieve professional accreditation, pursue training and development, gain new contacts, and keep abreast of new products, services and suppliers through APPA's conferences. Conferences are held throughout Nova Scotia, PEI, and New Brunswick each year. **APPA IS THE ONLY NON- PROFIT ORGANIZATION COMMITTED TO DELIVERING TIMELY, RELEVANT, PROFESSIONAL DEVELOPMENT AND ACCREDITATION OPPORTUNITIES AT A REASONABLE COST TO PUBLIC SECTOR PROCUREMENT PROFESSIONALS IN THE ATLANTIC REGION.** APPA also believes in fostering strong, mutually beneficial business relationships among public sector agency members, and creating an environment for the open exchange of information, ideas, tendering documents, and procurement-related policies. To become a member of the APPA Chapter a member application form can be obtained by via our website.

The courses offered through the APPA conferences are **specifically designed for those working in public sector procurement**, and will provide every level of procurement professional with the information and decision-making tools they need on a day-to-day basis to protect the interests of their agency, maintain the integrity of the public tendering process, and ensure the best value for taxpayer dollars. The seminars and courses offered through the APPA conferences are extremely beneficial to new, mid-level, and Senior-level procurement professionals. The networking opportunities from the conference are also an extremely valuable part of the APPA conference experience. Participants will have an opportunity to consult with one another regarding their agency's tendering practices, seek out advice and/or ideas, share and discuss policies and business practices.

The National Institute of Governmental Purchasing (NIGP) (<http://www.nigp.org/>) is a non-profit organization providing support to **public sector purchasing professionals** at the federal, state, provincial and local government levels throughout the United States and Canada. NIGP provides its members with many services, including education, professional networking, research, and technical assistance for those serving the public procurement community.

Included in this package is a comprehensive agenda for the 2019 APPA Conference, which includes a registration form, hotel booking details and costs, as well as seminar costs. Please do not hesitate to contact the undersigned, or any other member of the APPA Executive Committee, should you have any questions regarding the association, its conferences, or seminar offerings. We look forward to your valued participation at the 2019 Spring Conference.

Gerry Wilson, CPPO, CPPB, CET, PSPP
President Atlantic Public Purchasing Association

ATLANTIC PUBLIC PURCHASING ASSOCIATION

2019 Spring Conference – Truro, N.S. May 21 – 23, 2019

Location: Best Western Glengarry
150 Willow Street
Truro, N.S.

Tel: (902) 893-4311

Room Rates: \$119.99.00 / night (Taxes extra) – Standard Single/Double Room (Includes hot breakfast)

Banquet Dinner: **Wednesday, May 22, 2019**

Cost: \$30.00 per member ■ \$35.00 per guest (All taxes and gratuities included)

Time: 6:00 p.m.

Location: Best Western Glengarry

Don't forget to book your room (a block of 25 rooms have been allocated for the conference) at the Best Western Glengarry BEFORE April 21, 2019 to ensure you receive the special Group Rate (Tel: (902) 893-4311).

You must advise the registration desk that you are booking for the APPA Conference.

All Course pricing below HST exempt.

NIGP “LEAP” FOUNDATION SEMINAR

Strategic Procurement Planning

Instructor: Lynda Allair, CPPO

Ontario Ministry of Finance (Retired)

BIO: <https://ams.nigp.org/eweb/dynamicpage.aspx?webcode=presenters&id=cbd07bc2-fbed-4ec3-a03c-c153bd11d21e>

For more information on this seminar: <http://www.nigp.org/grow-professionally/education/catalog-courses/strategic-procurement-planning>

Dates: Tuesday, May 21, 2019 (lunch and snack breaks included)
Wednesday, May 22, 2019 (lunch and snack breaks included)
Thursday, May 23, 2019 (lunch and snack breaks included)

Registration Fee: \$925.00 per person – NIGP/APPAs Members
\$999.00 per person – Non-members
\$875.00 per person – early bird (cutoff April 21)

ATLANTIC PUBLIC PURCHASING ASSOCIATION
2019 Spring Conference –
Truro, N.S. May 21 – 23, 2019

NIGP 2-DAY SEMINAR

Effective Contract Writing

Instructor: Omid Ghamami, CPSCM, MBA
Folsom Lake College

BIO: <http://ams.nigp.org/eweb/DynamicPage.aspx?webcode=Presenters#G>

For more information on this seminar: <http://www.nigp.org/grow-professionally/education/catalog-courses/effective-contract-writing>

Dates: Wednesday, May 22, 2019 (lunch and snack breaks included)
Thursday, May 23, 2019 (lunch and snack breaks included)

Registration Fee: \$675.00 per person – NIGP/APPA Members
\$725.00 per person – Non members
\$625.00 per person – Early Bird (cut off April 21)

ATLANTIC PUBLIC PURCHASING ASSOCIATION
2019 Spring Conference –
Truro, N.S. May 21 – 23, 2019

Banquet

Best Western Glengarry, Salon AB
Wednesday, May 22, 2019 @ 6:00pm

Menu:

Buffet Dinner

Dessert, Tea & Coffee

Casino Fun Night to Follow

after Banquet

ATLANTIC PUBLIC PURCHASING ASSOCIATION

2019 Spring Conference – Truro, N.S. May 21 – 23, 2019

CONFERENCE REGISTRATION FORM

Name: _____

Job Title: _____

Name of Employer: _____

Address: _____

Telephone: _____ Fax: _____

E-Mail Address: _____

<p style="text-align: center;">NIGP 3-DAY SEMINAR</p> <p style="text-align: center;">May 21 to 23, 2019</p> <p>Strategic Procurement Planning Instructor: Lynda Allair</p>	<p>Registration Fees: \$925.00 per person – NIGP/APPA Members \$999.00 per person – Non-Members \$875.00 per person – (early bird (cutoff April 21)</p> <p>Banquet Buffet Dinner</p> <p>Wednesday, May 22, 2019: \$30.00 per person – NIGP / APPA Members \$35.00 per person – Guests and Non-Members Number of guests attending: _____</p> <p style="text-align: right;">TOTAL:</p>	<p style="text-align: right;">\$ _____</p> <p style="text-align: right;">\$ _____</p> <p style="text-align: right;">\$ _____</p>
<p style="text-align: center;">NIGP 2-DAY SEMINAR</p> <p style="text-align: center;">May 22 to 23, 2019</p> <p>Effective Contract Writing Instructor: Omid Ghamami</p>	<p>Registration fees: \$675.00 per person – NIGP/APPA Members \$725.00 per person – Non- Members \$625.00 per person – Early Bird (cut off April 21)</p> <p>Banquet Buffet Dinner</p> <p>Wednesday, May 22, 2019: \$30.00 per person – NIGP / APPA Members \$35.00 per person – Guests and Non-Members Number of guests attending: _____</p> <p style="text-align: right;">TOTAL:</p>	<p style="text-align: right;">\$ _____</p> <p style="text-align: right;">\$ _____</p> <p style="text-align: right;">\$ _____</p>

ATLANTIC PUBLIC PURCHASING ASSOCIATION
2019 Spring Conference –
Truro, N.S. May 21 – 23, 2019

CHEQUES SHALL BE MADE PAYABLE TO:

ATLANTIC PUBLIC PURCHASING ASSOCIATION

(We regret that APPA cannot accept credit card payments, or Purchase Orders; however, invoices can be provided upon request if required by your employer)

Please return your completed Conference Registration form **ON OR BEFORE MAY 4, 2019 or APRIL 21 for the early bird rate** to:

Chignecto Central Regional Centre for Education
60 Lorne Street
Truro, N.S. B2N 3K3

Conference Organizer:

Peter Taylor

Tel: (902) 896-5584

Fax: (902) 897-8966

E-mail: taylorp@ccrce.ca

Please be sure to advise the Conference Organizer of any special nutritional requirements or food allergies you may have, to ensure a special plate and/or snacks are prepared for you.

ATLANTIC PUBLIC PURCHASING ASSOCIATION

2019 Spring Conference – Truro, N.S. May 21 – 23, 2019

AGENDA

3- Day NIGP Seminar

Strategic Procurement Planning

Instructor: Lynda Allair

Conference Room: MacDonald Room A

Day 1 – Tuesday, May 21, 2019

8:00am – 8:30am	Registration
8:30am – 9:45am	Seminar
9:45am – 10:00am	Morning Break
10:00am– 12:00 Noon	Seminar
12:00 Noon – 1:00pm	Lunch Break (Lunch will be provided)
1:00pm – 2:45pm	Seminar
2:45pm – 3:00pm	Afternoon Break
3:00pm – 4:30pm	Seminar
8:00pm- 11:00pm	Hospitality Suite

Day 2 – Wednesday May 22, 2019

8:30am – 9:45am	Seminar
9:45am – 10:00am	Morning Break
10:00am– 12:00 Noon	Seminar
12:00 Noon – 1:00pm	Lunch Break (Lunch will be provided)
1:00pm – 2:45pm	Seminar
2:45pm – 3:00pm	Afternoon Break
3:00pm – 4:30pm	Seminar
6:00pm	<u>Banquet Dinner</u> – Salon AB Hospitality Suite

Day 3 – Thursday, May 23, 2019

8:30am – 9:45am	Seminar
9:45am – 10:00am	Morning Break
10:00am– 12:00 Noon	Seminar
12:00 Noon – 1:00pm	Lunch Break (Lunch will be provided)
1:00pm – 2:45pm	Seminar
2:45pm – 3:00pm	Afternoon Break
3:00pm – 4:30pm	Seminar

ATLANTIC PUBLIC PURCHASING ASSOCIATION
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AGENDA

2-Day NIGP Seminar

Effective Contract Writing

Instructor: Omid Ghamami

Conference Room: MacDonald Room B

DAY 1 – Wednesday, May 22, 2019

8:00am – 8:30am	Registration
8:30am – 9:45am	Seminar
9:45am – 10:00am	Morning Break
10:00am – 12:00 Noon	Course
12:00 Noon – 1:00pm	Lunch Break (Lunch will be provided)
1:00pm – 2:45pm	Seminar
2:45pm – 3:00pm	Afternoon Break
3:00pm – 4:30pm	Seminar Course
6:00pm	<u>Banquet Dinner</u> – Salon AB Hospitality Suite

DAY 2 – Thursday, May 23, 2019

8:30am – 9:45am	Seminar
9:45am – 10:00am	Morning Break
10:00am – 12:00 Noon	Seminar
12:00 Noon – 1:00pm	Lunch Break (Lunch will be provided)
1:00pm – 2:45pm	Seminar
2:45pm – 3:00pm	Afternoon Break
3:00pm – 4:30pm	Seminar